

# **Volunteer Role Description**

Title: Rotary/Rotaract Club Champion

**Location: In your Rotary or Rotaract Club** 

**Purpose:** At ShelterBox, we are impatient to create a world where no family is without shelter when disaster strikes. Together, we are making an impact and you are a critical part of our movement. Every volunteer is instrumental in providing shelter to families after disaster, wherever they are in the world. Whatever skills, knowledge or spare time you have, you can play a vital part in this process. All we need is your passion.

We are proud to be project partners with Rotary International. By working together with Rotary we are able to collaborate and combine resources to ensure that we can support more communities in desperate need of shelter. As a Club Champion you share our passion for ensure no family is without shelter after disaster. This role is made specifically for Rotarians/Rotaractors who want to deliver increased awareness about ShelterBox within their club, and act as the main point-of-contact between the Club and ShelterBox Canada.

### **Main Objective**

Raise awareness and funds for ShelterBox Canada in your Rotary/Rotaract Club

#### **Tasks**

- Set up an annual Club Presentation for ShelterBox (volunteers can receive training to present on ShelterBox or you can request a ShelterBox Ambassador to speak)
- Share ShelterBox Canada's monthly newsletter with your Club
- Encourage your club to give annually and become a ShelterBox Canada Hero
- Set up a ShelterBox Canada fundraising page for your Club
- Activate in times of disaster when major disasters strike, families need our help more than ever. During this time we need the support of our volunteers to share important updates about our current response. We need your support to share these urgent updates with your club and help us to raise funds and awareness while the disaster is in the media spotlight

#### Skills

We are looking for Rotaractors or Rotarians who have an enthusiasm for spreading the word and rallying support for ShelterBox within their club.

### **Expectations**

- Represent ShelterBox Canada in an appropriate and informed manner
- Keep up to date with the latest news and key information about the work of ShelterBox, including information found on the website, in training materials, at workshops and updates provided by National Office Staff
- Volunteers will receive all email updates from ShelterBox Canada this is so that our volunteers are aware of what we are currently doing and to be knowledgeable about the language we use
- Share ShelterBox updates with your club
- Engage the ShelterBox Canada staff if opportunities for partnerships with national corporations or media arise
- Act as a point of contact for those interested in working to promote ShelterBox Canada
- Staying in contact with the Volunteer Program Coordinator and providing them with updates

### **Time Commitment**

You can be flexible around your schedule and volunteer whenever works best for you, all we need is your enthusiasm and willingness to get involved. Club Champions are expected to share monthly ShelterBox updates with their club and organize annual ShelterBox presentations for their club.

## What you will get from us

We will support you every step of the way and are always accessible by phone and email. We provide an initial onboarding, which includes information on ShelterBox and how you can serve, ongoing training, regular emails and webinars, and up to date response information. Our staff is ready to support you in your role, and if you ever have any questions you can reach out to the Volunteer Program Coordinator.